



World Triathlon  
Championship Series  
YOKOHAMA  
2025



# 2025 World Triathlon Championship Series YOKOHAMA

## TO Newsletter # 1 – 28 March, 2025

Konnichiwa – こんにちは and Hello to everyone!

Welcome TO's to the World Triathlon Technical Officials Team for the 2025 World Triathlon Championship Series and Para Series Yokohama. We are excited to get to serve alongside you this coming May.

This is the first of two technical official newsletters designed to provide you with important information related to the Elite and Para events prior to your arrival in Yokohama.

### EVENT OVERVIEW

The Elite, Para and Age Group events will take place on May 17<sup>th</sup> and 18<sup>th</sup> in Yokohama, Japan. Preliminary information regarding the event can be found here:

<https://yokohama.com.triathlon.org/en/home/>





## CORE TECHNICAL TEAM

Team Leader: Kris Gemmell (NZL)

Technical Delegate: Adele Cheah (MAS)

Assistant Technical Delegates: Cathy Hoare (AUS) & Koji Koganezawa (JPN)

Head Referees: Cathy Hoare (AUS) & Koji Koganezawa (JPN)

Medical Delegate: Dr. Ryoji Kasanami (JPN)

## ACCOMMODATION

Twin-sharing accommodation is being provided for self-funded technical officials at the Citidines Harbour Front Yokohama for Thursday (15<sup>th</sup> May) check in, until Sunday (18<sup>th</sup> May) morning check out (3 nights). For those that have already requested extra nights booking, due to earlier arrival / later departure, you will need to make payment with the hotel for the extra room night(s). **Please note: Bicycles are not allowed in this hotel.**

<https://www.discoverasr.com/en/citadines/japan/citadines-harbour-front-yokohama/location>

Accommodations will also be arranged for NTOs that require them.

## TRANSPORTATION

Transportation to and from the airport (Narita or Haneda) will be provided by the LOC for SFTOs. Should there be any changes to the flight details other than the ones already provided to us, please inform Koji-san as soon as possible via email [kojikoganezawa0823@gmail.com](mailto:kojikoganezawa0823@gmail.com)

## SCHEDULE

### Thursday, 15 May 2025

13:00 - 14:00	TO Briefing   Hotel New Grand, Pheonix Room 2F
14:00 - 14:30	Race Rangers Training for TOs   Hotel New Grand, Pheonix Room 2F
14:30 onwards	Meetings and Preparations   Hotel New Grand, Pheonix Room 2F

### Friday, 16 May 2025

06:00 - 15:00	Familiarizations, Rehearsals & Meetings   Yamashita Park
16:00	Elite Briefing   Hotel New Grand, Perry's Room 3F
17:30	Elite Para Briefing   Hotel New Grand, Perry's Room 3F
19:30	SFTO Welcome Dinner   Kiteki

### Saturday, 17 May 2025

06:50	Paratriathlon   Yamashita Park
10:15	Elite Women   Yamashita Park
13:00	Elite Men   Yamashita Park
16:00	TO de-brief   Yamashita Park, TO Lounge



Sunday, 18 May 2025

07:15 onwards AG races | Yamashita Park

### TO TAKE NOTE FOR THIS YEAR

- Race Ranger will be installed for PTS and PTVI categories – athletes will check in their bikes for Race Ranger installation on Friday. The bikes will be stored securely overnight and athletes will collect them on Saturday when they check in at the Athletes lounge.

### RULES & EOM

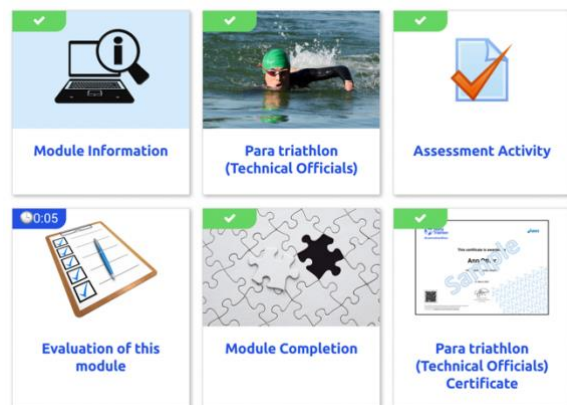
Please look at the [2025 World Triathlon Competition Rules](#) to check for the new updates and to refresh your memory.

[Event Organiser’s Manual](#) is always a good resource to ensure your area is set up accordingly.

Please watch these [5 minute TO videos](#) for each assignment area.

### EDUCATION MODULES

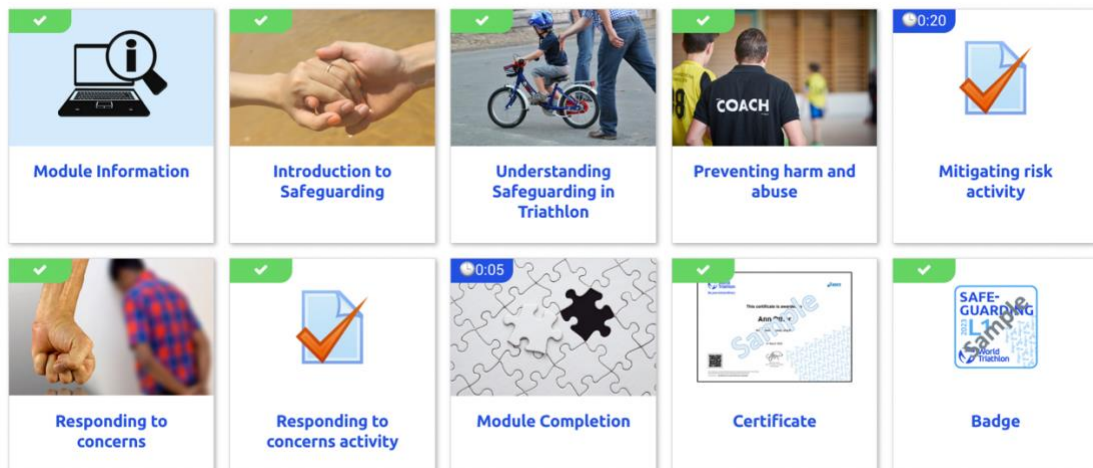
Please note that the following are compulsory education modules that you must complete before arriving to Yokohama for the event. You must first log into the Education Hub to view the modules. For access, click [World Triathlon Education Hub](#), then click the “Technical Officials” tab.



#### 1. Para Triathlon Module

(If you have done this module before, please note that your certificate is valid for 2 years)

#### 2. Safeguarding in Triathlon Module





Once you have competed the above modules, please download your certificates and email them to our HR Cathy Hoare: [cathyhoare@outlook.com.au](mailto:cathyhoare@outlook.com.au)

## DRESS CODE

- Technical Vest – supplied by TRI.
- TRI caps will be provided, but please bring your own TRI cap in case we are short.
- Please bring two t-shirts – one white, one black to wear under the vests.
- Please bring a pair of black shorts and/or black long pants.
- Closed comfortable footwear.
- If you are on a motorbike, long black pants or black jeans are mandatory.
- You may wear any warm/wet weather clothing underneath the technical vest – limited logos please.

## TEAM CULTURE AND CODE OF CONDUCT

You are ambassadors for our sport. We are there to ensure the event is safe and fair. You will be working alongside the Local Organizing Committee (LOC) and volunteers, and it is essential that we all work as a team.

**It is important that you come prepared to manage your time well and be prepared to help when and where needed. This year, with race briefings taking place just one day before the race - will mean a tighter schedule with familiarizations, meetings and rehearsals all on the same day.**

REMEMBER – if you see something that needs fixing or doesn't look right, to first check with the TD or the sector leader **before making changes**. An effective working relationship with the entire team will ensure a successful event.

During the event it is important you appear presentable. Some basic points include:

- Standing up when on duty rather than leaning on a barrier or sitting down.
- It will be a long couple of days – you may take breaks. When you do, please remember to either take off your vest or, go into the TO Lounge. Please tell someone you are taking a break, so they know where you are.
- Do not eat while performing your duties.
- No talking on mobile phones (except for official purposes) while performing your duties. As hard as it is, we cannot clap or cheer on athletes – it is important to appear impartial.
- Encourage, support and mentor your fellow officials. We are a TEAM with varying levels of experience and expertise – please ensure that all team members understand what is required and what to look for.

## INFORMATION ABOUT YOKOHAMA

Weather: The temperature in Yokohama in May should be between 16 °c to 23°c.

Language: The official language at the race site will be English.

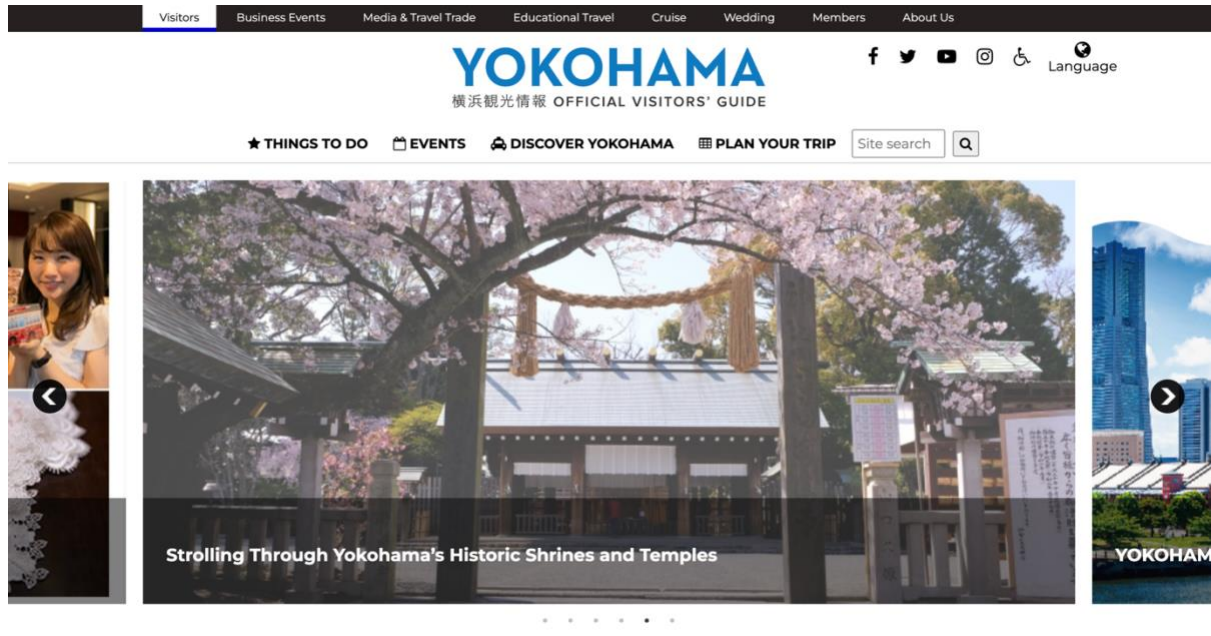


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Time Zone: Japan Standard Time is UTC/GMT +9 hrs

Visitor Guide: [Yokohama Official Visitors Guide - Travel Guide to Yokohama City \(yokohamajapan.com\)](http://yokohamajapan.com)



### ★ THINGS TO DO

**Activities and Attractions**  
Explore a huge number of tourist spots befitting of a port town, not to mention ample opportunities to experience Japanese culture.

**Art and Museums**

**Family Activities**

**Food and Restaurants**

**Bars and Nightlife**

**Shopping and Souvenirs**

**Relax and Spa**

**Outdoors and Sports**

### GENERAL

The next newsletter will be sent out on 18<sup>th</sup> April 2025. All assignments will be released then together with information on calls for Chiefs.

Please let us know if you have any special dietary requirements, food allergies or medical conditions. If you have any questions, please do not hesitate to contact me:

[adele.cheah@gmail.com](mailto:adele.cheah@gmail.com)

Arigato!